

# Agenda



Listening Learning Leading

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## A MEETING OF THE

# Oxfordshire Environment Partnership

WILL BE HELD ON FRIDAY 1 NOVEMBER 2013 AT 10.00 AM

COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, CROWMARSH  
GIFFORD

### Members of the Oxfordshire Environment Partnership:

Membership is a loose group comprising the elected members of the Oxfordshire Waste Partnership, officers and representatives from governmental and non-governmental agencies. The partnership has no formal decision making powers.

#### Oxfordshire Waste Partnership Councillors

Mr David Dodds (Chairman of the OWP)

Mr Reg Waite (Vice-Chairman of the  
OWP)

Mr Nigel Morris

Mr John Tanner

Mr David Nimmo-Smith

Mr David Harvey

#### Representing:

South Oxfordshire District Council

Vale of White Horse District Council

Cherwell District Council

Oxford City Council

Oxfordshire County Council

West Oxfordshire District Council

Deputies: any Cabinet or Executive member of a member authority notified to the contact officer as attending in accordance with the substitution rules of that authority.

**Oxfordshire Environment partnership – Currently represented by officers and staff including but not limited to:**  
**current member organisations**

Oxfordshire Waste Partnership  
Cherwell District Council  
Oxford City Council

Oxfordshire County Council

South Oxfordshire and Vale of White Horse District Council  
West Oxfordshire District Council  
Environment Agency  
Oxfordshire Rural Community Council  
BBOWT

Wayne Lewis  
Ed Potter  
John Copley  
Tim Sadler  
Tom Flanagan  
Andrew Pau  
Gavin Hull  
Nick King  
Sarah Gilbert  
Matt Prosser  
Clare Kingston  
Ralph Young  
Lucy Bee  
Linda Watson  
Matt Jackson

## Agenda Items

- 1 Apologies for absence and notification of deputy members attending**
- 2 Declaration of disclosable pecuniary interest**
- 3 Addresses and questions to the partnership**

Members of the public wishing to speak to the partnership for up to five minutes must register with the committee clerk named above by noon on Thursday (the day before the meeting).

- 4 Minutes of the previous meeting** (Pages 5 - 8)

**Purpose:** To approve the minutes of the meeting of the Oxfordshire Environment Partnership meeting held on 28 June 2013 (attached) and to receive information arising from them.

- 5 Towards A Biomass Strategy For Oxfordshire** (Pages 9 - 10)

**Report attached**

**20 minutes**

**Purpose:** To share findings on research into wood fuel supply and demand in Oxfordshire. There will be a presentation on this item.

**Recommendation:** The Partnership is asked to

- To note and comment on the report and presentation
- Consider the opportunities available to the Partnership and to member authorities to promote the use of wood fuel in the county.

**6 Report on Carbon Emissions** (Pages 11 - 14)

**Report attached**

**10 minutes**

**Purpose:** To update the Partnership on progress against the Oxfordshire Climate Local commitment to reduce carbon emissions by 3% year on year against a 2010/11 baseline

**7 Progress report on DECC funded Green Deal projects** (Pages 15 - 24)

**Report attached**

**15 minutes**

**Purpose:** To share progress on the Oxfordshire Green Deal projects that received funding from the Department of Energy and Climate Change (DECC).

**8 Chairman's announcements**

**ITEMS TO BE DISCUSSED JOINTLY WITH THE OXFORDSHIRE WASTE PARTNERSHIP**

**9 Green Schools Programme**

**Report attached to the agenda pack for the Oxfordshire Waste Partnership meeting**

**10 minutes**

**Purpose:** To update members on the Green Schools programme, current issues with the use of the Green Schools bus and to consider options for the future operation of the programme.

**Recommendations:**

That:

- i. The summary Annual Report from Groundwork South is noted.
- ii. That the current difficulties surrounding the usage of the Green Schools bus are noted and that OCC is asked to seek a resolution to the issue as soon as possible.
- iii. Members agree to retender the Environmental Education Service alongside the OCC CAG service.
- iv. In the light of a decision to retender alongside the CAG service (iii), Members agree consideration of a short term extension in contract with Groundwork South to enable continuity in service for schools.

**There will be a break for refreshments before the start of the Oxfordshire Waste Partnership meeting**

*The next meeting is on Friday, 17 January 2014 in the Council Chamber, South Oxfordshire District Council Offices*

MARGARET REED

Head of Legal and Democratic Services

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# Minutes



OF A MEETING OF THE

Listening Learning Leading

## Oxfordshire Environment Partnership

HELD AT 10.00 AM ON FRIDAY 28 JUNE 2013

COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, CROWMARSH  
GIFFORD

### Present

#### Voting members of the Oxfordshire Waste Partnership

Councillor D Dodds (Chairman)	South Oxfordshire District Council
Councillor D Harvey	West Oxfordshire District Council
Councillor N Morris	Cherwell District Council
Councillor D Nimmo-Smith	Oxfordshire County Council
Councillor R Waite	Vale of White Horse District Council

#### Officers attending for the whole of the meeting

Mr W Lewis	Oxfordshire Waste Partnership
Ms R Lake	Oxfordshire Waste Partnership
Mr Ed Potter	Cherwell District Council
Ms M Nielsen	Oxford City Council
Mr N King	Oxfordshire County Council
Ms S Ohlenschlager	Oxfordshire County Council
Mr M Watson	Oxfordshire County Council
Mr G Hull	Oxfordshire County Council
Mrs C Kingston	South Oxfordshire and Vale of White Horse district councils
Mrs J Thompson	South Oxfordshire and Vale of White Horse district councils
Mr R Young	West Oxfordshire District Council
Ms L Bee	Environment Agency

#### Apologies for absence

Mr T Flanagan	Oxfordshire County Council
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### 1 Declaration of disclosable pecuniary interest

Mr D Harvey reminded the partnership that he was appointed by West Oxfordshire District Council as a director of the United Sustainable Energy Agency.

### 2 Addresses and questions to the partnership

There were no addresses or questions.

### **3 Minutes of the previous meeting**

The minutes of the Oxfordshire Environment Partnership meeting held on 22 March 2013 were agreed as a correct record and signed as such by the Chairman.

The partnership noted that member councils were in the process of confirming their Climate Local commitments with a view to publishing these in July, and that Groundwork have agreed the proposed five month contract extension.

### **4 Bicester Eco- town**

Mr Andrew Bowe, Implementation Officer at Cherwell District Council gave a presentation on the development of the Bicester Eco-Town and examples of best practice in the project.

He explained the development of the long term vision for the new and existing parts of Bicester and the multi-agency work to promote a project covering much more than just new housing. Demonstration projects for retrofitting existing buildings, the re-use centre, and community events helped promote sustainable choices. Work with developers to design zero-carbon housing (Code level 6) was on-going and planning permission for the north-west of the site was in place. The cost of a house should be close to normal market values and have lower running costs.

The partnership noted the presentation and the work on developing the eco-town.

### **5 Climate resilience work and climate projections**

The partnership considered a report and heard a presentation on climate projections and planning for resilience to extreme events.

Mrs Ohlenschlager explained that the Severe Weather Monitoring System allowed data to be collected on the location, impact, and cost of events to help with prediction and prevention of future events. Data about all severe weather related incidents could be collected from individuals county-wide. Current climate predictions were for warmer and less predictable climate with more and more extreme severe weather events through the year, from more heat waves to more days of heavy rain. Local authorities had good plans and procedures for emergencies but more contingency planning for dealing with the impact was required. This year there would be a full audit of the budget and management capability for dealing with the damage from weather events.

Members of the partnership commented that there was a need to be aware of the financial pressures and complexity of dealing with severe weather, and councils relied on other agencies to help get funding for protection measures. Could other countries' methods of mitigating and coping with extremes, or historical methods of coping be used to reduce the impact of severe weather? It was better to be properly prepared for severe weather regardless of the accuracy of the predictions.

The partnership:

1. noted the report; and
2. asked for a report about participating in the Severe Weather Monitoring System (SWIMS) at a future meeting of the Partnership.

## **6 Update on collective switching**

The partnership considered a report on the outcome of the collective switching scheme undertaken by Cherwell District Council and West Oxfordshire District Council.

Cherwell District Council and West Oxfordshire District Council councillors said they had been disappointed with the eventual tariffs and the numbers who had switched. The level of interest had been good, and there was a role for local authorities in helping people navigate the market either through this scheme or something less labour-intensive.

The partnership noted the outcome of the Better Together Oxfordshire collective switching campaign.

## **7 Chairman's announcements**

The Chairman noted that Mrs Ohlenschlager will be leaving Oxfordshire County Council in September and the Partnership wished her well for the future.

The meeting closed at 11.00 am

Chairman

Date

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## Oxfordshire Environment Partnership

1 November 2013

### Towards A Biomass Strategy For Oxfordshire

#### Introduction

1. Keith Richards, Managing Director of Thames Valley Energy, will give a short presentation on the biomass supply chain in Oxfordshire.

#### Background

2. Over two meetings last year, the Partnership discussed its role in supporting biomass as a local renewable fuel. In fact, this discussion raised more questions than it answered. In response, the County Council asked Thames Valley Energy to prepare a report which would help the Partnership:
  - improve its understanding of the local wood fuel market;
  - to identify whether there are any market failures, and, if so;
  - whether there were any appropriate and affordable interventions which could help promote the increased use of wood fuel in Oxfordshire.
3. Oxfordshire has the wood fuel resource and the biomass potential to establish a successful local supply chain. A strong local market would help deliver the Oxfordshire 2030 carbon targets as well as creating jobs and increasing local energy security.
4. The supply of wood fuel, particularly wood chip, is currently greater than demand. The balance has become worse with the closure of the main consumer of wood fuel – Slough Heat & Power. As a consequence, suppliers are suffering.
5. There are a range of interventions available to local authorities which could help stimulate demand in the county and support local wood fuel suppliers:
  - Use opportunities on their own estate to expand the use of wood fuel in public sector buildings. As several member authorities have realised, the Renewable Heat Incentive now makes investing in biomass boilers financially viable. This will both stimulate demand and create exemplar facilities to encourage replication (e.g. in schools, council offices, leisure centres).
  - Support owners and community groups to make the most of existing woodlands or to bring them back into management through selling wood as a fuel. One example is the Oxfordshire Community Woodfuel Programme, part-funded by the Esmee Fairbairn Foundation and the County Council.
  - Support a group of local suppliers, led by the Oxfordshire Community Woodfuel Programme and Nicholson's Nurseries in a bid to the Oxfordshire

LEP for a project to promote the benefits of biomass to large institutions in Oxfordshire such as private schools, hotels etc.

- Review the effectiveness of the planning system in encouraging the greater use of renewables and woodfuel in new developments and major refurbishments.
6. Dr Richards will also briefly describe the ERDF funded RE:START project designed to help local small businesses overcome the hurdles of public procurement when bidding for renewable energy projects.
  7. The presentation summarises Dr Richard's initial findings. The full report is due for publication by the end of the year.

### **Recommendations**

The Partnership is asked to

- a) To note and comment on the report and presentation
- b) Consider the opportunities available to the Partnership and to member authorities to promote the use of wood fuel in the county.

### **Contact Officer**

Author: Nick King  
Email: Nick.King@oxfordshire.gov.uk

Tel: 01865 815702

**Oxfordshire Environment Partnership 1 November 2013**

**Report on Carbon Emissions**

**Purpose**

1. To update members on progress against the Oxfordshire Climate Local commitment to reduce carbon emissions by 3% year on year against a 2010/11 baseline.

**Introduction**

2. In January 2012 the Partnership asked for an annual return summarising the progress of all six local authorities in Oxfordshire against the agreed target of a 3% reduction in carbon (CO<sub>2</sub>) emissions year on year. This report covers the emissions for the 2012/13 financial year.
3. The data for this report was extracted from the data collected by each Oxfordshire Local Authority as part of the Department for Energy and Climate Change (DECC) requirement for Local Authorities to report on Greenhouse Gas (GHG) emissions (which include CO<sub>2</sub> emissions) by July of each financial year. The GHG reports are made available on each Council's website and copies are sent to DECC.

**Report**

4. The table below summarises the total CO<sub>2</sub> emissions from all six local authorities in Oxfordshire for the year 2012/13 and compares them against 2011/12 emissions and the 2010/11 baseline year.
5. Emissions in 2012/13 in some case saw an increase compared to the previous financial year largely attributable to the extended heating season experienced during the early part of 2012/13 compared with the milder, shorter heating season of the previous year; Overall, however, all Oxfordshire Local Authorities achieved a reduction in emissions compared to the baseline year, with reductions ranging from -5.50% to -11.36%, equating to an year on year average reduction ranging from -2.75% to -5.68%.

**Table 1 CO<sub>2</sub> emissions (tonnes) for 2010/11, 2011/12 and 2012/13**

	Cherwell	Oxford City	Oxfordshire County	South Oxfordshire	Vale of White Horse	West Oxfordshire
<b>2010/11 baseline</b>						
Scope 1	2,561	4,092	25,373	2,582	2,829	2,432
Scope 2	2,489	3,153	37,663	1,438	1,417	1,165
Scope 3	894	342	4,270	293	376	73
<b>Total CO<sub>2</sub> Emissions</b>	<b>5,944</b>	<b>7,587</b>	<b>67,307</b>	<b>4,312</b>	<b>4,623</b>	<b>3,670</b>
<b>2011/12</b>						
Scope 1	2,451	3,777	17,787	2,450	2,618	2,428
Scope 2	2,362	2,667	36,439	1,213	1,312	1,120
Scope 3	850	296	3,275	262	325	78
<b>Total CO<sub>2</sub> Emissions</b>	<b>5,663</b>	<b>6,740</b>	<b>57,502</b>	<b>3,925</b>	<b>4,255</b>	<b>3,626</b>
<b>2012/13</b>						
Scope 1	2,473	4,077	22,128	2,411	2,624	2,324
Scope 2	2,245	2,603	37,380	1,154	1,242	1,099
Scope 3	783	275	3,248	257	284	45
<b>Total CO<sub>2</sub> Emissions</b>	<b>5,501</b>	<b>6,955</b>	<b>62,756</b>	<b>3,822</b>	<b>4,149</b>	<b>3,468</b>
Reduction from baseline	-444	-632	-4,550	-490	-474	-202
%	<b>-7.46%</b>	<b>-8.33%</b>	<b>-6.76%</b>	<b>-11.36%</b>	<b>-10.25%</b>	<b>-5.50%</b>
<b>Average reduction per year (%)</b>	<b>-3.73%</b>	<b>-4.16%</b>	<b>-3.38%</b>	<b>-5.68%</b>	<b>-5.13%</b>	<b>-2.75%</b>

**Notes**

1. In the table, **Scope 1** refers to direct carbon emissions from combustion in Council owned or controlled boilers, furnaces, vehicles and plant; it therefore includes natural gas, gas oil, kerosene and liquid petroleum gas, which are used to heat buildings and also to power non-road going vehicles, and plant such as lawn-mowers, chippers, etc. It also includes fuel consumption (e.g. diesel, petrol and LPG) from vehicles owned and operated by the Councils. **Scope 2** refers to indirect carbon emissions from purchased electricity consumed in Council buildings and other electricity consuming sites (e.g. Car parks); while **Scope 3** primarily refers to emissions from electricity transmission and distribution as well as emissions from business travel in employee-owned vehicles (also known as “grey fleet”).

2. The emissions have been calculated in accordance with government guidance published by the Department for Environment, Food & Rural Affairs (DEFRA) and using recognised emission factors<sup>1</sup>.
3. As well as reductions from investments in energy efficiency and renewable energy, the figures capture the impact of weather conditions (i.e. colder/warmer winters) which can have a considerable effect on energy consumption, and therefore emissions, as well as changes in workforce numbers and building disposals.
4. The data in this report could differ from data presented in other internal or public facing reports produced by the individual Councils (such as Carbon Management Plan progress reports) because of the different approach to the calculations, such as the baseline year, scope and emission factors applied.

### **Recommendation**

5. The Partnership is asked to note the report.

### **Author**

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Environment and Energy Strategy Officer

Oxfordshire County Council

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<sup>1</sup> DEFRA (2013) Environmental Reporting Guidelines: Including mandatory greenhouse gas emissions reporting guidance [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/206392/pb13944-env-reporting-guidance.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/206392/pb13944-env-reporting-guidance.pdf) and DEFRA (2012) Greenhouse gas conversion factors for company reporting 2012 guidelines [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/69554/pb13773-ghg-conversion-factors-2012.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/69554/pb13773-ghg-conversion-factors-2012.pdf)

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**OXFORDSHIRE ENVIRONMENT PARTNERSHIP**

**1 November 2013**

**Progress report on DECC funded Green Deal projects**

**1 Purpose of Report**

- 1.1 To share progress on the Oxfordshire Green Deal projects that received funding from the Department of Energy and Climate Change (DECC).

**2 Background**

- 2.1 In November 2012 DECC invited local authority funding bids for projects that help deliver against three of the department's key objectives. Three funds were developed:
- Fuel Poverty fund
  - Green Deal Pioneer Places fund
  - Collective Switching fund

Oxfordshire local authorities submitted a number of bids and were successful in obtaining funding for three projects under the Green Deal Pioneer Places fund. Funding had to be spent by 31 March 2013.

- 2.2 The three projects that obtained funding are:
- Green Deal Together - a local authority led consortium, in the form of a Community Interest Company. Cherwell, South Oxfordshire, Vale of White Horse and West Oxfordshire District Councils are members;
  - Oxford City Council's Green Deal Plus (including the Warming Barton Project);
  - Cherwell District Council's Green Deal Bicester.

Further information and a summary of progress for each project are set out in appendix 1a-c.

- 2.3 The Green Deal is a government backed initiative. It provides finance, enabling energy saving improvements to be made to homes and businesses without any upfront costs. Expected energy savings over the lifetime of the improvements are used to pay back the loan through the property's electricity bill. The scheme's golden rule is that the expected energy savings should be greater than the cost of the improvements, meaning an overall saving is made.
- 2.4 The Green Deal launched in January 2013 and nationally some 71,000 households have received energy assessments (the first stage of the scheme). However, less than 400 have gone on to sign up for energy saving improvements through the scheme. The low take up is widely attributed to the cost of loans offered by the Green Deal Finance Company. These range from 7.9% to 9.8% Annual Equivalent Rate (AER). By comparison, private lenders are offering energy efficiency loans to mortgage customers at rates as low as 2.29% AER. Green Deal loans are not secured against property, so do appear more competitive when compared to other unsecured loans. However, it is likely that many home owners are paying for the energy improvement work from their own funds, or through other cheaper forms of borrowing.

**3 Financial, Risk and Staff Implications**

- 3.1 The Green Deal together project obtained £726,240 of DECC funding for its work across 18

local authority areas in the South East. Oxford City Council's bid received £310,000 and Cherwell District Council's bid obtained £282,550.

**4 Areas Affected**

- 4.1 Cherwell, South Oxfordshire District Council, Vale of White Horse District Council and West Oxfordshire District Council are members of the Green Deal Together Community Interest Company. The Green Deal plus project covers Oxford City (with a particular focus within the bid on the Barton area). Cherwell District Council's project focussed on the town of Bicester.

**5 Effect on Strategic Policies**

- 5.1 The DECC funded projects support the partnership's Climate Local action to "Work with local stakeholders and community groups to support rollout of the Green Deal in Oxfordshire". This in turn supports priority objective 3 within Oxfordshire 2030 – to reduce Greenhouse Gas emissions in Oxfordshire.

**6 Options or Alternatives**

- 6.1 Not applicable.

**7 Recommendations**

- 7.1 That the updates within appendix 1 are noted.

**8 Reasons for Recommendations**

- 8.1 To develop and share best practice on the promotion of the Green Deal within Oxfordshire.

**9 Contact Officer**

- 9.1 Author: Wayne Lewis Tel: 01295 221903

Email: Wayne.lewis@cherwell-dc.gov.uk

Background Papers:

**Appendix 1A Green Deal Together**

**Project summary** - *Pioneer Places 2013*

The great success of the bid was that it enabled Local Authorities from across the South East to collaborate within Green Deal's emerging market. The project allowed LA to take a leading role in promotion to residents and developing the local supply chain.

The project was set up to stimulate early demand for the Green Deal and mobilise existing suppliers. The following methods were used to drive demand for Green Deal Assessments:

- i. Sustainable House Survey Company; lead generation partner involved with pre-assessment for 4 selected areas. This methodology was implemented to assess the value of a pre-assessment approach.
- ii. Local Authorities were supported with a communications pack which included tools such as press releases, case studies and videos to help develop interest within local communities.
- iii. Show Homes, supported by the National Trust, consisted of examples of homes that had been installed with Green Deal energy efficiency improvements.
- iv. Local Workshops included training frontline staff to become Green Deal ambassadors and local installer training events managed by Bucks Business First to support local SME's.

**Progress against original funding bid objectives**

The main objective from the original pioneer places bid was to achieve 850 domestic Green Deal Advice Reports. Below are the key performance indicators:

Performance indicator	Actual
<b>Number of households reached by marketing activity</b>	2,000
<b>Number of Green Deal enquiries received (online or telephone)</b>	Circa 40 per month through contact centre. From March through to June
<b>Conversion of enquiries to assessments</b>	39%
<b>Number of assessments completed</b>	850
<b>Conversion of assessment to Green Deal Plan</b>	Green Deal Together will not be launching their Green Deal Plans until early 2014
<b>Number of frontline LA and community volunteers training</b>	3 sessions. 16 attendees for each
<b>Number of installers attending events</b>	70
<b>Number of show homes</b>	5

An evaluation report of recommended energy efficiency improvements and likelihood of ECO funding based on the assessments will be available soon.

**Future plans**

- i. Green Deal Together will continue their work with Local Authorities to help develop the ongoing aim of the Green Deal. With the aim of offering the full Green Deal Provider service by early 2014
- ii. Green Deal Together will be approaching households from pioneer places in time for the launch of Green Deal Provider services to produce Green Deal Plans

- iii. Green Deal Together are in the process of applying for Green Deal Communities funding aimed at driving energy efficiency improvements in their local area
- iv. Ongoing development of installer and local supply network.

Further information: Becky James, Green Deal Together, [becky@greendealtogether.org.uk](mailto:becky@greendealtogether.org.uk)  
tel. 01993 2269215

## **Appendix 1B Green Deal Plus (Oxford City)**

### **Project summary**

The Green Deal Plus project has 3 parts:

- i. Green Deal Plus dialogue - a local taskforce has been set up to develop the local installation supply chain and engage with local Small and Medium sized Enterprises (SME's) on energy efficiency.
- ii. The Warming Barton Project - energy efficiency assessments have been delivered through community engagement, with a view to negotiating for Energy Company Obligation (ECO)<sup>1</sup> funding to help deliver identified improvements.
- iii. The development of a heritage sustainable assessment tool and case studies, which will help inform energy efficiency improvements to buildings of heritage value.

Oxford City Council appointed the Low Carbon Hub to deliver the Green Deal Plus dialogue and Warming Barton projects.

### **Progress against original funding bid objectives**

- i. Green Deal Plus dialogue – a local network has been set up and two Green Deal Plus taskforce workshops delivered. A workshop has also been delivered for SME's based at Osney Mead industrial estate, and free energy assessments have been offered and delivered to them. Two energy assessors have now been trained to Green Deal standard, whilst a community energy training event has also been delivered.
- ii. Warming Barton – 119 Energy Performance Certificates (EPC) energy assessments have been conducted in the Barton area of Oxford, with 61 being full Green Deal assessments. These resulted in:
  - 579 recommended actions
  - 206 tonnes of annual CO2 savings being identified
  - The potential for an average household energy bill saving of £450 per annum.

A planning application for 27 houses has now been submitted to have external wall insulation installed.

The Low Carbon Hub has developed a partnership with Insulation NE to access ECO co-funding and deliver improvements and installations to the Barton properties.

An evaluation report on the Warming Barton project by the Low Carbon Hub will be available soon. Oxford City Council has also been invited to write a blog on the DECC website to report on the Warming Barton project results.

- iii. Heritage sustainability assessment method - case studies of city heritage buildings have been produced, including the Town Hall. These describe the heritage value of the buildings and the opportunities for energy efficiency improvements. Spreadsheet models are to be made available online to help owners of heritage buildings to evaluate the heritage value and identify appropriate energy improvements.

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<sup>1</sup> The Energy Company Obligation is an obligation on the six largest energy providers within the UK to provide funding to help insulate and make heating improvements to low income households, and to households within the bottom 15% of the UK's most deprived areas. It must also provide funding to insulate solid-walled properties and those with 'hard-to-treat' cavity walls.

**Future plans**

The Low Carbon Hub will continue to work with Insulation NE to expand the Warming Barton pilot throughout OX3 and OX4 (the east of the city); the project will be known as “Warming Oxford”. This will be funded by the Ox Futures grant that has been obtained by Oxford City Council and Oxfordshire County Council from the EU Intelligent Energy Europe fund. The Ox Futures grant will also support the development of further domestic retrofitting programmes throughout the county.

Further information: Mairi Brookes, Oxford City Council. [mbrookes@oxford.gov.uk](mailto:mbrookes@oxford.gov.uk)  
tel. 01865 252212

## **Appendix 1C Bicester Green Deal**

### **Project summary**

The project aimed to kick-start the Green Deal locally in Bicester, by playing a major part in building a network of local, high quality, reliable Green Deal assessors and installers. The project also aimed to raise awareness of the Green Deal in Cherwell District Council's area among both residents and potential Green Deal installers and assessors, helping to build confidence in the scheme. A further aim was to stimulate the local market for Green Deal packages in the longer term, sustaining and creating SMEs and jobs, improving the housing stock and saving residents – and some local businesses - money by cutting their energy bills.

Cherwell District Council partnered with sustainability charity BioRegional to project manage the project and United Sustainable Energy Agency (now part of the National Energy Foundation (NEF)) to manage the installation phase.

The project aimed to deliver the following objectives:

#### 1. Early Green Deals:

Domestic: 100 Green Deal (GD) plans and 5 completed Demonstration Homes by 31 March 2013.

Benefits: reduced utility running costs and better comfort.

Non-domestic: 5 business GD plans. Benefits: reduced utility running costs.

#### 2. Legacy for Future Demand:

A portfolio of 650 (5% housing stock) potential GD ready plans with demand indicators including: signed GD ready plans and completed GD assessments.

#### 3. Green Deal supply chain:

A Community Interest Company has been created as a GD Provider and will be launched as Green Deal Together in 2014. It will be led by the NEF with CDC as one of the founding local authority members. Its purpose is to build a network of local assessors and installers. It will train residents associations, community groups and builders on GD basics as part of a referral network.

### **Progress against original funding bid objectives**

#### 1. Early Green Deals

Domestic:

101 Green Deal assessments were completed by four different Green Deal assessor organisations.

14 properties had a selection of Green Deal measures installed. The aim was to have a variety of property types, ages and tenures to be able to showcase the assortment of measures available through the Green Deal. Overall 17 different measures were installed throughout the 14 properties located in a variety of neighbourhood areas around the town.

Six of these properties were part of a Green Open Doors event held on Saturday 1<sup>st</sup> June to members of the public and those that had Green Deal assessments, 78 visitors attended.

A further property, which is in the Bicester Conservation Area and a Listed Building, received a grant towards installing Green Deal measures.

Non-domestic:

Seven non residential Green Deal assessments were completed on businesses in Bicester, located both in the Town Centre, business parks and residential areas. Again, the project wanted

to assess a selection of types of properties as well as owner/occupier, tenant and community building.

Four of these properties are currently in the process of having a variety of measures including installation of PV system, cavity wall and loft insulation and replacement LED lighting.

## 2. Legacy for Future Demand:

During the project a series of engagement activities and resources were produced to:

- explain the Green Deal process
- sign up residents for a Green Deal assessment
- sign up Green Deal assessors to the Bicester Green Deal project
- explain the Bicester Green Deal project at community meetings
- liaise with key community groups to take part in a referral incentive
- explain to residents the next steps after having had a Green Deal assessment during a drop in session
- promote projects through social media and Bicester Green Deal specific pages on the Cherwell District Council and Eco Bicester websites
- provide information through case study sheets produced for each retrofitted property
- to showcase retrofitted properties and Green Deal measures (the "Green Open Homes" event)
- promote the Bicester Green Deal using information stands at local events.

This engaged a vast amount of local residents who are now knowledgeable about Green Deal and could turn their Green Deal assessments into Green Deal plans in the future.

## 3. Green Deal supply chain:

The United Sustainable Energy Agency (USEA), now part of the National Energy Foundation (NEF) led the creation of Green Deal Together - a local authority led consortium, in the form of a Community Interest Company to be a Green Deal Provider. During the project, before receiving full Green Deal Provider accreditation, USEA project managed the installation process of the project by building a network of local assessors and installers. Approximately £167,000 of installation work was awarded to eight local installers to carry out the retrofitting of the 14 demonstration homes.

USEA supported the project by attending Green Deal assessor workshops and local resident drop-in sessions to understand what the different stakeholders needed from a local Green Deal provider.

### Future plans

Cherwell District Council will continue to promote the Green Deal and Green Deal Together as and when possible with the help of the organisations and networks set up for the Bicester Green Deal. Information sheets on each of the retrofitted properties will continue to be made available during community events and on the Bicester Green Deal pages of the Cherwell District Council and Eco Bicester websites.

In the short term, a further Green Open Doors event will take place during the winter 2013/2014 in association with an Oxfordshire-wide open homes network set up by the Low Carbon Hub. Two properties with the most work done to the fabric of the building will be taking part in an Oxford Brookes University study in Nov/Dec 2013 to look at the realistic improvements the installed measures have achieved.

In the long term, a possible third open homes event could take place in autumn 2014 as well as a series of retrofitting workshops where residents from the retrofitted homes can share their Green Deal experience.

Some lessons learned:

1. Open Homes Day: Six homes open on the day with 78 visits in total. For future events, it is suggested that more responsibility is placed on the householder to invite their network of family, friends and neighbours, and support with a coffee-morning type event and a brief introduction from a specialist.
2. Assessor and contractor network: Four different Assessor companies and eight different contractors were used. The whole process was very useful in building a local network, and it was the local assessors who performed best. A Bristol based assessor was the first to commit to the project (which was key to starting it on time) but was the last to complete. There were particular problems associated with re-visiting properties to pick up on errors in some original assessments, and where assessors were local this proved much easier to arrange. For the future, it is suggested that work is directed to those assessors and contractors in the immediate area.
3. Drop-In Events: Of the four that were run it was very clear that while it was hard to get people to attend, those that did attend benefitted hugely from being talked through the options in their specific case in simple and direct language. The Green Deal Reports were quite technical and not easy to understand, and did not really set out alternative ways to finance the works – which is the decisive factor for most people. For the future, it is suggested that the Green Deal cannot be left to its own devices and that face-to-face contact with people considering works to their home is key to delivering an actual investment.

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